



ELLIS COUNTY PROBATE COURT FEE SCHEDULE EFFECTIVE JANUARY 1, 2022

KRYSTAL VALDEZ, COUNTY CLERK

NEW PROBATE, GUARDIANSHIP OR MENTAL HEALTH CASE

State Consolidated Civil Fee	Local Government Code §133.151	\$137.00
Local Consolidated Civil Fee	Local Government Code §135.102	\$223.00
TOTAL		\$360.00

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00. Each citation by publication is \$90.00 (DOES NOT include fee for newspaper to publish).

NOTE: *Posted citation may be required by statute; citation and posting fees must be added to filing fees shown when required.*

NOTE: *Citation to unknown heirs by publication is required in every proceeding to declare heirship under Sec. 202.052, Estates Code.*

NOTE: *A proposed Ward in a guardianship proceeding who is 12 years of age or older MUST BE SERVED CITATION BY PERSONAL SERVICE (sheriff/constable only), and additional fees will apply – contact County Clerk for additional information (Estates Code §1051.103).*

NOTE: *Additional notice and citation requirements may apply in certain types of proceedings – contact County Clerk for additional information.*

CASE TRANSFERRED FROM ANOTHER TEXAS VENUE (Ch. 33 & §1023.003, Estates Code)

State Consolidated Civil Fee	Local Government Code §133.151	\$137.00
Local Consolidated Civil Fee	Local Government Code §135.102	\$223.00
TOTAL		\$360.00

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NOTE: *Additional notice and citation requirements may apply in certain types of proceedings – contact County Clerk for additional information.*

SUBSEQUENT PROBATE, GUARDIANSHIP & MENTAL HEALTH ACTIONS:

ACTION OTHER THAN ORIGINAL (§133.151(A)(2) & §135.102(A)(2), Local Government Code)

ADVERSE ACTION, CONTEST, COUNTERCLAIM, INTERPLEADER (Chaps. 55 & 1055, Estates Code)

CROSS ACTION, CROSS APPLICATION (Chap. 55, Estates Code)

APPLICATION TO CONVERT TEMPORARY ADMINISTRATION TO PERMANENT (§256 & §301, Estates Code)

APPLICATION TO CONVERT TEMPORARY GUARDIANSHIP TO PERMANENT (§1101, Estates Code)

State Consolidated Civil Fee	Local Government Code §133.151	\$45.00
Local Consolidated Civil Fee	Local Government Code §135.102	\$75.00
TOTAL		\$120.00

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00.

APPLICATION FOR SALE OF PROPERTY (Chaps. 356 & 1158, Estates Code)

Clerk Recording Fee	Local Government Code §118.056	\$25.00
TOTAL		\$25.00

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00.

NOTE: Posted citation is required on application for sale of property under Secs. 356.102, 356.253, 1158.102 and 1158.202, Estates Code.

ADDITIONAL PROBATE COSTS – ASSESSED AS APPLICABLE**COUNTY JUDGE FEE (ORDERS)**

County Judge Fee Local Government Code §118.101 \$2.00

LATE INVENTORY - Filed after 90 days from date of qualification or after extended deadline (§309 & §1154, Estates Code)

Clerk Recording Fee Local Government Code §118.052 \$25.00

ANNUAL ACCOUNTING (Chaps. 359 & 1163, Estates Code)**FINAL ACCOUNTING (§362.003 & Chap. 1204, Estates Code)**

Clerk Recording Fee Local Government Code §118.052 \$25.00

Fee does not include additional services. Each citation issued is \$8.00. Each posting of citation by Sheriff is \$90.00. Each personal service of citation by sheriff or constable is \$90.00. Each personal service of citation by certified mail is \$90.00.

ANNUAL/FINAL REPORT OF THE PERSON (Guardianship) (§1163.101, 1163.103 Estates Code)

Clerk Recording Fee Local Government Code §118.056 \$10.00

PERSONAL REPRESENTATIVE’S BOND (Chaps. 305 & 1105, Estates Code)

Approval & Filing Fee Local Government Code §118.052(2)(b)(II) \$5.00

CREDITOR’S CLAIM (Chaps. 355 & 1157, Estates Code)

Filing Fee Local Government Code §118.058 \$10.00

ISSUANCE OF CITATION (Chaps. 51 & 1051, Estates Code)

Each Citation Issued Local Government Code §118.052(3)(A) \$8.00

POSTING OF CITATION BY SHERIFF (§51.051 & 1051.051, Estates Code)

Posting Fee Local Government Code §118.131 \$90.00

PERSONAL SERVICE BY SHERIFF/CONSTABLE (§51.051 & §1051.051, Estates Code)

Citation, Subpoena or Summons Local Government Code §118.131 \$90.00
Writ Local Government Code §118.131 \$175.00

SERVICE BY CERTIFIED MAIL – CLERK (§51.052 & §1051.052, Estates Code)

Clerk Service Fee Local Government Code §118.063 \$90.00

LETTERS OF APPOINTMENT (§306.004 & §1106.001, Estates Code)

Clerk Issuance Fee Local Government Code §118.061 \$2.00

DEPOSIT OF WILL FOR SAFEKEEPING (§252.001, Estates Code)

Clerk Fee Local Government Code §118.062 \$5.00

PRIVATE PROFESSIONAL GUARDIAN REGISTRATION (§1104.301, Estates Code)

Clerk Fee Estates Code §1104.303(b)(2) \$40.00