



**ELLIS COUNTY DEPT.
OF DEVELOPMENT**

109 South Jackson Street
Waxahachie, TX 75165

Main Phone: 972-825-5200

Email: dod@co.ellis.tx.us

Website: www.co.ellis.tx.us/dod

Permit No: _____

Received by: _____

Fees: _____

Parcel ID: _____

CHECKLIST FOR DEVELOPMENT AND FLOODPLAIN PERMITS

- 1) A completed Ellis County Floodplain Development Permit Application
- 2) Application fees.
- 3) Survey of property with a copy of the current deed showing ownership information.
- 4) A professional-quality copy of the proposed plans for the desired improvement (site plan & floor plan) on 8.5" x 11"
- 5) Plans for an on-site sewage facility system designed by a registered sanitarian or professional engineer, if property has less than one (1) acre.
- 6) Approval letter from Tx-DOT if road frontage is located along a state-maintained road.
- 7) Approval / release letter from Fire Marshal's Office, if project is more than three (3) nonresidential units on site or non-residential use.

The following documents shall be required of this development permit if the proposed improvement is LOCATED IN THE FLOODPLAIN:

- 1) Maps, floorplans and site plans of the proposed development.
- 2) An Elevation Certificate.
- 3) A Flood-Proofing Certificate .
- 4) A No-Rise Certificate
- 5) An elevation study showing base flood elevations on developments exceeding 50 lots or 5 acres in Zone A.
- 6) A copy of a Wetlands Permit from the U.S. Army Corps of Engineers, if required.
- 7) A Flood Study showing No Adverse Impact to neighboring properties.
- 8) Any other required local, state or federal permits not mentioned.

TYPE OF DEVELOPMENT OR ACTIVITY

CHECK ALL THAT APPLY

- Accessory Structure _____sq. ft.
- Addition/Remodel _____sq. ft.
- Commercial Building _____sq. ft.
- Mobile Home _____sq. ft.
Label No. _____
- Multi-family _____ sq. ft.
- New Single Family _____ sq. ft.
- Swimming Pool
- Demolition of Existing Structure (if in floodplain)
- Relocation of Existing Structure (if in floodplain)

- Alteration of Natural Waterway/Drainage Course
- Individual Water Well / Individual Sewer System
- Placement of Fill
- Roadway/Bridge Construction
- Site Improvements (check any that apply)
 - Clearing
 - Drainage Improvement
 - Dredging
 - Drilling
 - Excavation
 - Grading

OTHER: _____

PROPERTY INFORMATION

Site Address of Improvement: _____

Legal Description: _____ **Acres:** _____

Proposed Use of Structure: _____

Current Water Provider: _____ **Waterline Size:** _____

DEVELOPMENT / FLOODPLAIN PERMIT APPLICATION





IS PROPERTY LOCATED IN THE FLOODPLAIN?

YES NO (CHECK ONE BOX) If yes, include the following information.

Map Panel No., Suffix, Date & Zone: _____

APPLICANT & OWNER INFORMATION

Applicant Name: _____ Company Name: _____

Mailing Address: (No PO BOX) _____ City/State: _____ ZIP: _____

Main Phone: _____ Email: _____

Property Owner: _____

Mailing Address (No PO BOX): _____ City/State: _____ ZIP: _____

Main Phone: _____ Email: _____

Driver License No. _____ DOB: _____

CHECK ONE

- I will represent the application myself; or
- I hereby designate _____ (applicant above) to act as my agent for submittal, processing, representation, and/or presentation of this application. The designee shall be the primary contact person for this application.

STATEMENT OF ACKNOWLEDGEMENT

I, the applicant of this development permit, hereby acknowledge that I have reviewed a copy of the Ellis County Quality Growth Initiatives—Volume I, II, and III and the Ellis County Septic Order and am familiar with their contents. I understand no work of any kind may begin until a development permit issued and may be revoked if any false statements are made within this application. By signing and submitting this application, the applicant gives consent to Ellis County to make reasonable inspections on the site or property to ensure compliance with the existing regulations. This permit shall not be valid if it conflicts with any other applicable local, state or federal regulations.



Being the applicant, I am aware that I will be responsible for any drainage that occurs as a result of this proposed improvement.

Applicant Printed Name

Applicant Signature

Date

OWNER'S SIGNATURE

I hereby certify that I am the owner of the property and certify that the information provided within this application is true and correct. By signing below, I agree that Ellis County is authorized and permitted to provide information contained within this application, including the email address, to the public and in response to a Public Information Request.

Owner Printed Name

Owner Signature

Date

Inspector Notes: _____

Inspector Signature: _____
Date Inspected: _____
Date Re-inspected: _____
Date Approved: _____



(TO BE FILLED OUT BY STAFF IF ANY STRUCTURE IS LOCATED IN THE FLOODPLAIN)

Date Received: _____ Received By: _____ ECAD Parcel ID No.: _____

Fees: _____ Form of Payment: _____ Receipt No.: _____

Floodplain FIRM Map (Map Panel No. & Suffix, Date and Zone) _____

Is the proposed development located in the Special Flood Hazard Area (Zone A or AE)?

If the proposed development is located in Zone AE, is it also located within a regulatory floodway?

If YES, then a NO-RISE CERTIFICATE is necessary before proceeding.

For residential structures, the provisions of the Ellis County Flood Order specify that the top of the lowest floor, including utilities, be elevated two (2) feet above the base flood elevation.

1. Base Flood Elevation at the site: _____ feet above the mean sea level (MSL).

2. Vertical Datum used in the Flood Insurance Study, on flood maps and in surveys is _____

3. Source of Base Flood Elevation:

4. Proposed lowest floor elevation (including utilities): _____ feet above the mean sea level (MSL).

(This elevation must be two (2) feet greater than the base flood elevation. For non-residential structures, flood-proofing may be used for protection. See latest Floodplain Order for details.)

I have determined that the proposed development _____ in conformance with the local Flood Damage Prevention Order No. 182.13 dated May 13, 2013.

The Floodplain Development Permit _____ issued, subject to any conditions attached to and made part of this permit.

Permit No. _____ Building Permit No. _____ Associated Permit No. _____

Approved / Denied by _____

Permit Approved (date): _____