



**2018 Submittal Calendar & Meeting Schedule**

REQUIRED Pre-submittal meetings (contact staff to set up meeting time)	Formal Application Submittal Deadline (non-ETJ plats) 12PM	Circulate for staff review; PONs mailed out; PH notices published in newspaper & website; ETJ plat submittal process starts here	Approved ETJ plats must be submitted by this date	Staff deadline to submit comments to applicant for non-ETJ plats	DRC Meeting with applicants, if necessary (starts at 9am at DOD Office; all comments must be addressed by this meeting)	Complete and finalize agenda reports	Send reports to DA's Office for review	Agenda & Agenda Items to County Judge's Office by 12PM	County Commissioners Court 10AM
All applicants are required to meet with the County's Growth Assessment Team (GAT) prior to the acceptance of any formal application submittal to address issues that may help prevent delays in the development of the project or site.	Wednesday	Thursday	Monday	Wednesday	Monday	Monday	Tuesday	Tuesday	2nd & 4th Tuesdays
	11/1/2017	11/2/2017	11/6/2017	11/8/2017	11/13/2017	11/20/2017	11/21/2017	11/28/2017	12/5/2017
	11/15/2017	11/16/2017	11/20/2017	11/22/2017	11/27/2017	12/4/2017	12/5/2017	12/12/2017	12/19/2017
	11/29/2017	11/30/2017	12/4/2017	12/6/2017	12/11/2017	12/18/2017	12/19/2017	12/26/2017	1/2/2018
	12/13/2017	12/14/2017	12/18/2017	12/20/2017	12/25/2017	1/1/2018	1/2/2018	1/9/2018	1/16/2018
	12/27/2017	12/28/2017	1/1/2018	1/3/2018	1/8/2018	1/15/2018	1/16/2018	1/23/2018	1/30/2018
	1/10/2018	1/11/2018	1/15/2018	1/17/2018	1/22/2018	1/29/2018	1/30/2018	2/6/2018	2/13/2018
	1/24/2018	1/25/2018	1/29/2018	1/31/2018	2/5/2018	2/12/2018	2/13/2018	2/20/2018	2/27/2018
	2/7/2018	2/8/2018	2/12/2018	2/14/2018	2/19/2018	2/26/2018	2/27/2018	3/6/2018	3/13/2018
	2/21/2018	2/22/2018	2/26/2018	2/28/2018	3/5/2018	3/12/2018	3/13/2018	3/20/2018	3/27/2018
	3/7/2018	3/8/2018	3/12/2018	3/14/2018	3/19/2018	3/26/2018	3/27/2018	4/3/2018	4/10/2018
	3/21/2018	3/22/2018	3/26/2018	3/28/2018	4/2/2018	4/9/2018	4/10/2018	4/17/2018	4/24/2018
	4/4/2018	4/5/2018	4/9/2018	4/11/2018	4/16/2018	4/23/2018	4/24/2018	5/1/2018	5/8/2018
	4/18/2018	4/19/2018	4/23/2018	4/25/2018	4/30/2018	5/7/2018	5/8/2018	5/15/2018	5/22/2018
	5/2/2018	5/3/2018	5/7/2018	5/9/2018	5/14/2018	5/21/2018	5/22/2018	5/29/2018	6/5/2018
	5/16/2018	5/17/2018	5/21/2018	5/23/2018	5/28/2018	6/4/2018	6/5/2018	6/12/2018	6/19/2018
	5/30/2018	5/31/2018	6/4/2018	6/6/2018	6/11/2018	6/18/2018	6/19/2018	6/26/2018	7/3/2018
	6/13/2018	6/14/2018	6/18/2018	6/20/2018	6/25/2018	7/2/2018	7/3/2018	7/10/2018	7/17/2018
	6/27/2018	6/28/2018	7/2/2018	7/4/2018	7/9/2018	7/16/2018	7/17/2018	7/24/2018	7/31/2018
	7/11/2018	7/12/2018	7/16/2018	7/18/2018	7/23/2018	7/30/2018	7/31/2018	8/7/2018	8/14/2018
	7/25/2018	7/26/2018	7/30/2018	8/1/2018	8/6/2018	8/13/2018	8/14/2018	8/21/2018	8/28/2018
	8/8/2018	8/9/2018	8/13/2018	8/15/2018	8/20/2018	8/27/2018	8/28/2018	9/4/2018	9/11/2018
	8/22/2018	8/23/2018	8/27/2018	8/29/2018	9/3/2018	9/10/2018	9/11/2018	9/18/2018	9/25/2018
	9/5/2018	9/6/2018	9/10/2018	9/12/2018	9/17/2018	9/24/2018	9/25/2018	10/2/2018	10/9/2018
9/19/2018	9/20/2018	9/24/2018	9/26/2018	10/1/2018	10/8/2018	10/9/2018	10/16/2018	10/23/2018	
10/3/2018	10/4/2018	10/8/2018	10/10/2018	10/15/2018	10/22/2018	10/23/2018	10/30/2018	11/6/2018	
10/17/2018	10/18/2018	10/22/2018	10/24/2018	10/29/2018	11/5/2018	11/6/2018	11/13/2018	11/20/2018	
10/31/2018	11/1/2018	11/5/2018	11/7/2018	11/12/2018	11/19/2018	11/20/2018	11/27/2018	12/4/2018	
11/14/2018	11/15/2018	11/19/2018	11/21/2018	11/26/2018	12/3/2018	12/4/2018	12/11/2018	12/18/2018	

**Notes:**

- All submittal deadlines are firm. Any deviation from these deadlines will result in delays in the processing of your case. Contact the Department of Development at 972-825-5200 should any questions arise.
- Dates and times of meetings are subject to change. Contact us to verify scheduling.
- Incomplete applications will be rejected upon review for completeness. Submitted and complete information will be presented to the County Commission Court for approval.
- At the scheduled pre-DRC meeting, staff will make a final determination on the completeness of an application.
- Missing a scheduled DRC meeting may cause delays in your case being heard at the original proposed County Commissioners' Court hearing date.
- Any date that falls on a holiday will be deemed as the next business day.