

**NOTICE OF MEETING
ELLIS COUNTY COMMISSIONERS COURT**

FILED FOR RECORD
CINDY POLLEY
ELLIS COUNTY CLERK

Notice is hereby given that a meeting of the Ellis County Commissioners Court will be held on **Monday, September 22, 2014, 3:00 P.M., in the Historic Ellis County Courthouse, Commissioners Courtroom (2nd flr), 101 W. Main Street, Waxahachie, Texas** at which time the following will be discussed and considered, to-wit:

County Judge: Carol Bush

County Clerk: Cindy Polley

Commissioners:

Dennis Robinson, Commissioner, Pct. 1
Bill Dodson, Commissioner, Pct. 2
Paul Perry, Commissioner, Pct. 3
Ron Brown, Commissioner, Pct. 4

Assistant County Attorneys:

Ann Montgomery-Moran
Vance Hinds

OPENING COURT

County Judge will call meeting to order, declare quorum if present, and declare notices legally posted pursuant to Open Meetings Act.

Motion to Open Court.

Invocation and Pledge of Allegiance – Commissioner Paul Perry

PUBLIC COMMENT*- Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

CONSENT AGENDA – Consideration and Action:

Administrative:

- A1 Approval of Regular Bills, Payroll, and Officers' Reports
- A2 Approval of salary supplements for the County Attorney's Office to be paid with funds received from the Texas Comptroller of Public Accounts for discretionary expenses for the 2014-2015 budget year: Sandy Fisher \$5,818.00, Stacy M. Auvenshine \$3,987.00, Darin Jackson \$5,350.00, Amy Lockhart \$2,650.00. No Ellis County tax revenue is used to pay these supplements. – *Patrick Wilson, County & District Attorney*
- A3 Approval of salary supplements for the County Attorney's Office to be paid with funds received and transferred from the County & District Attorney Asset Forfeiture Funds to the County Attorney Salary line item for the following employees: Stacy Auvenshine \$8,289.48, Habon Mohamed \$3,828.60, Amy Lockhart \$2,229.84 No Ellis County revenue is used to pay these supplements. – *Patrick Wilson, County & District Attorney*
- A4 Approval of one (1) temporary part-time Clerk I within the Ellis County & District Attorney's Office for budget year 2014-2015 for the purpose of scanning cases and filing. This position will pay \$10.00 per hour for 24 hours per week and be funded from the line item as follows: District

Attorney – Check Processing – Salary 030-0930-50502, in the amount of \$12,480.00 plus taxes. No Ellis County tax revenue is used to pay these items. - *Patrick Wilson, County & District Attorney*

- A5 Approval of one (1) temporary part-time Clerk I within the Ellis County & District Attorney's Office for budget year 2014-2015 for the purpose of assisting the Child Protective Services Attorney. This position will pay \$10.00 per hour for 30 hours per week and be funded from the line item as follows: District Attorney – Check Processing – Salary 030-0930-50502, in the amount of \$15,600.00 plus taxes. No Ellis County tax revenue is used to pay these items.- *Patrick Wilson, County & District Attorney*
- A6 Approve the renewal of the FY 15/16 State Case Registry/Local Customer Service (SCR/LGS) Contract between Ellis County and the State Attorney General's Office beginning September 1, 2014 through August 31, 2016. – *Melanie Reed, District Clerk*
- A7 To continue the position for the budget year 2014-2015 of an Intermediate Clerk as receptionist. This was originally approved in the 2013-2014 budget on December 10, 2013 under the Administrative section, item number 3.6. The total expense of the position will cost approximately \$26,784.00 to be paid from the District Attorney Drug Forfeiture Funds. This position will not cost the County any tax funds. A transfer of funds will be made to the appropriate line item to cover the expense of this employee each month. – *Patrick Wilson, County & District Attorney.*
- A8 Budget amendment to correct error in the 2014/2015 budget. Part-time personnel's salaries were not calculated correctly. **From** 001-0140-50811 \$826.00, 019-0919-50882 \$59.00 **To** 001-0010-50502 \$400.00, 001-0010-50553 \$31.00, 001-0010-50554 \$43.00, 001-0050-50502 \$50.00, 001-0050-50553 \$4.00, 001-0050-50554 \$5.00, 001-0070-50502 \$50.00, 001-0070-50553 \$4.00, 001-0070-50554 \$5.00, 001-0310-50502 \$100.00, 001-0310-50553 \$8.00, 001-0310-50554 \$11.00, 001-0320-50502 \$50.00, 001-0320-50553 \$4.00, 001-0320-50554 \$5.00, 001-0530-50502 \$47.00, 001-0530-50553 \$4.00, 001-0530-50554 \$5.00, 019-0919-50502 \$50.00, 019-0919-50553 \$4.00, 019-0919-50554 \$5.00 – *Mike Navarro, Auditor*
- A9 A resolution to include the Texas Pledge in addition to the Pledge of Allegiance at all Ellis County Commissioners Court meetings henceforth. – *Paul Perry, Commissioner, Pct. 3*
- A10 Authorize payment of the North Central Texas Council of Governments Area Agency on Aging match in the amount of \$10,337.00 for program administration.

Financial:

- F1 **From** 001-0210-40719 Chapter 19 State Funding \$48,372.40 **To** 001-0210-50800 Chapter 19 Expenditures \$48,372.40. – *Bruce Sherbet, Elections Administrator*
- F2 **From** 010-0653-40928 FM2 Auction Proceeds \$378.33 **To** 010-0653-50802 FM2 Purchase of Equipment \$378.33. – *Bill Dodson, Commissioner, Pct.2*
- F3 **From** 001-0020-50807 General Misc. \$508.00 **To** 001-0020-50707 Burglar Alarm \$500.00, 001-0020-50884 Auto Insurance \$8.00. – *Keith Roberts, Maintenance*

- F4 **From** 001-0210-50848 Holding Salary \$1,038.32 **To** 001-0210-50805 Conference \$338.32, 001-0210-50703 Telephone \$700.00. – *Bruce Sherbet, Elections Administrator*
- F5 **From** 010-0653-50802 FM2 Equipment \$7,000.00 **To** 010-0653-50868 FM2 Contract Labor \$7,000.00. – *Bill Dodson, Commissioner, Pct. 2*
- F6 **From** 001-0611-50805 Conference \$755.29, 001-0611-50809 Auto Repairs \$800.00 **To** 001-0611-50808 Auto Gas/Oil Reimbursement \$200.00, 001-0611-50801 Supplies \$1,355.29. – *Roy Callender, Jr., Constable, Pct. 1*
- F7 **From** 001-0310-50873 Maintenance/Repair Office Equipment \$1,200.00 **To** 001-0310-50801 Supplies \$700.00, 001-0310-50802 Equipment \$500.00. – *Melanie Reed, District Clerk*
- F8 **From** 001-0050-50873 Maintenance/Repair \$650.00 **To** 001-0050-50802 Equipment \$350.00, 001-0050-50801 Supplies \$300.00. – *Mark Arnold, AgriLife Extension Office*
- F9 **From** 001-0360-50601 DA-Travel \$1,500.00, 001-0360-50801 DA-Supplies \$500.00 **To** 001-0360-50853 DA-Legal Research \$2,000.00. – *Patrick Wilson, County & District Attorney*
- F10 **From** 010-0653-50802 FM2 Equipment \$1,000.00 **To** 010-0653-50912 FM2 Bridge Repairs \$1,000.00. – *Bill Dodson, Commissioner, Pct.2*
- F11 **From** 001-0520-50601 Travel Reimbursement \$470.00, 001-0520-50602 Staff Travel Reimbursement \$250.00, 001-0520-50805 Conference \$136.89, 001-0520-50802 Equipment \$69.01 **To** 001-0520-50801 Supplies \$925.90. – *Jackie Miller Jr., Justice of the Peace, Pct. 2*
- F12 **From** 001-0614-50805 Conference \$902.00, 001-0614-50806 Bond/Dues \$250.00 **To** 001-0614-50802 Equipment \$1,152.00. – *Mike Jones, Constable, Pct 4*
- F13 **From** 001-0385-50805 Conference \$1,375, 001-0385-50807 Visiting Judge \$275.00, 001-0385-50801 Supplies \$800.00, 001-0385-50806 Bonds \$160.00, 001-0385-50842 Judge Conference \$700.00 **To** 001-0385-50819 Computer \$3,310.00. – *Judge Calvert, County Court of Law #2*
- F14 **From** 001-0390-50806 Official Bond/Dues \$515.00, 001-0390-50601 Travel Reimbursement \$1,500.00, 001-0390-50805 Conference \$1,500.00 **To** 001-0390-50801 Supplies \$1,300.00, 001-0390-50803 Furniture/Fixtures \$2,215.00. – *Carol Bush, County Judge*

DEPARTMENT OF COUNTY DEVELOPMENT

Consideration and action as may be appropriate regarding the following matters:

- 1.1 Preliminary Plat – Oak Vista Estates, 6 lots, located on F.M.1446 and Oak Vista Road, Road and Bridge Pct. 3, requested by Jim Strawn.
- 1.2 Final Plat – Pecan Tree Corner, 1 lot, located on Pecan Tree Road, Road and Bridge Pct. 3, requested by Eduardo Graciano.

- 1.3 Replat – Twin Lake Estates, lots 101- 104, 101 Lakecrest Drive and Twin Lakes Drive, Road and Bridge Pct. 4, requested by Pam Pewitt.
- 1.4 Grant a one-time variance to County of Ellis Rules, Regulations and specifications for Subdivisions and Manufactured Homes as it relates to the side building and side utility easement requirement, La Rinconada, Phase Three, Lot 2-A, Block C and Lot 1-A, Block D, located in Road and Bridge Pct. 4, requested by Leon Thompson.

PURCHASING

Consideration and action as may be appropriate regarding the following matters:

- 2.1 To renew service agreement with Garratt Callahan with no price increase for Sheriff's Office in accordance with Local Government Code. Term will be October 1, 2014 to September 30, 2015.
- 2.2 To award Bid RFP-2014-006 Court Administration Building Finish Out to Dennett Construction in the amount not to exceed \$788,077.
- 2.3 For Ellis County to enter into an agreement with DFW Communications and Motorola for the replacement of two-way radio system infrastructure. The majority of the costs for these equipment replacements and site improvements have been funded through the North Central Texas Council of Governments Gap Analysis project completed in 2013.
- 2.4 For Purchasing agent and designees to negotiate with highest ranked vendor for contract award on RFP-2014-007 Ellis County Records Building.
- 2.5 Purchase of a 2006 Ford F350 utility service vehicle in the amount of \$32,000.00 for Road and Bridge Precinct 2, in accordance with Local Government Code.
- 2.6 Authorize a vehicle purchase for the County Judge's Office in an amount not to exceed \$35,000.00.

ADMINISTRATIVE

Consideration and action as may be appropriate regarding the following matters:

- 3.1 NPI Achievement of Excellence in Procurement Award to presented to Kim Gould, Purchasing Director and the Ellis County Purchasing Department.
- 3.2 Proclamation recognizing October 5-11, 2014 as National 4-H Week in Texas. – *Mark Arnold, AgriLife Extension Office*
- 3.3 To adopt a General Maintenance and Operations tax rate of 0.380091 (consisting of an Interest and Sinking rate of 0.056484 and an Operations rate of 0.323607), and to adopt a Farm to Market tax rate of 0.033508 for Ellis County FY 2014-15, pursuant to Texas Local Government Code §81.006 and Texas Tax Code §26.05. This will make the total tax rate 0.413599 per \$100 of taxable value.
- 3.4 To ratify the property tax increase reflected in the 2014-2015 Ellis County Budget that was adopted by the Commissioners Court on September 8, 2014, as required by Local Government Code 111.008(c). This budget will raise more total property taxes than last year's budget by \$1,829,199

(4.3689%). The total tax rate is 0.413599 per \$100 valuation.

- 3.5 To approve the amended Policy, Rules and Procedures Regarding Work Week, Pay Periods, Recording Time, Compensatory Time and Processing Payroll Records to be effective October 1, 2104. – *Anne Price, Human Resources Director*
- 3.6 To approve purchase of 240 refurbished voting booths at a cost of \$29.17 each, plus shipping. – *Bruce Sherbet, Elections Administrator*
- 3.7 To approve the annual supplement to the 10th Court of Appeals in the amount of \$1,935.00.
- 3.8 The approval of Agreement Cooperation between County of Ellis and Ennis Garden Club (represented by Chairman of the Bluebonnet Trail Annual Event) Pursuant to Local Govt. Code §319.003 (a) and 319.004. Terms of this agreement shall be from FY October 1, 2014 to September 30, 2015. - *Bill Dodson, Commissioner, Pct. 2*
- 3.9 The Work Order Under Agreement Cooperation between County of Ellis and Ennis Garden Club (represented by Chairman of the Bluebonnet Trail Annual Event) for FY October 1, 2014 to September 30, 2015. Description of project is placement of directional signs that are provided by Ennis Garden Club on Ellis County Precincts 1 and 2 county easements only (as designated by Ennis Garden Club representatives) for the Bluebonnet Trail annual event. Work Order services will be provided before, during and after the Bluebonnet Trail annual event (approximately the end of February, March, April and of middle of May, 2015). – *Bill Dodson, Commissioner, Pct. 2*
- 3.10 The approval of Interlocal Cooperation Contract between County of Ellis and City of Garrett beginning October 1, 2014 to September 30, 2015. – *Bill Dodson, Commissioner, Pct. 2*
- 3.11 The approval of Interlocal Cooperation Contract between County of Ellis and Avalon ISD beginning October 1, 2014 to September 30, 2015. – *Bill Dodson, Commissioner, Pct. 2*
- 3.12 The approval of Interlocal Cooperation Contract between County of Ellis and City of Ennis beginning October 1, 2014 to September 30, 2015. – *Bill Dodson, Commissioner, Pct. 2*
- 3.13 The approval of Interlocal Cooperation Contract between County of Ellis and Ennis ISD beginning October 1, 2014 to September 30, 2015. – *Bill Dodson, Commissioner, Pct. 2*
- 3.14 The approval of Interlocal Cooperation Contract between County of Ellis and City of Bardwell beginning October 1, 2014 to September 30, 2015. – *Bill Dodson, Commissioner, Pct. 2*
- 3.15 The approval of Interlocal Cooperation Contract between County of Ellis and City of Alma beginning October 1, 2014 to September 30, 2015. – *Bill Dodson, Commissioner, Pct. 2*
- 3.16 Setting the 2015 Sheriffs' and Constables' Fees as required by Texas Local Government Code Section 118.131. (*Fees charged for civil services by the offices of the sheriff and constables*). – *Cindy Polley, County Clerk*
- 3.17 To adopt an Order creating a County Energy Transportation Reinvestment Zone Increment Fund. – *Joe White, County Engineer*

- 3.18 An Interlocal Agreement between Ellis County and Lubbock County, TX acting through the Regional Public Defender for Capital Cases.
- 3.19 **From** 001-0425-50505 Longevity \$75.00, 001-0425-50703 Telephone \$100.00, 001-0425-50801 Supplies \$1,500, 001-0425-50805 Conference \$1,470.00, 001-0425-50806 Dues \$250.00, 001-0425-50808 Auto Gas/Oil \$500.00 **To** 001-0425-50835 Safety / Training \$3,895.00. – *Anne Price, Human Resources Director*
- 3.20 **From** 001-0425-50809 Auto Repairs \$150.00, 001-0425-50810 Auto Tires \$400.00, 001-0425-50873 Maint/Repairs Office Equip \$1,250.00 **To** 001-0425-50835 Safety / Training \$1,800. – *Anne Price, Human Resources Director*
- 3.21 **From** 001-0612-50808 Auto Gal/Oil \$8,000.00, 001-0612-50809 Auto Repairs \$3,000.00 **To** 001-0612-50802 Equipment \$8,000.00, 001-0612-50819 Computers \$3,000.00. – *Terry Nay, Constable, Pct. 2*
- 3.22 **From** 001-0010-50802 Equipment \$5,000.00, 001-0010-50834 Crime Scene \$10,000.00 **To** 001-0010-50808 Auto Gas & Oil \$15,000.00. – *Johnny Brown, Sheriff*
- 3.23 **From** 001-0015-50502 Jail Staff Salaries \$23,915.00 **To** 001-0015-50701 Utilities \$11,915.00, 001-0015-50814 Feeding Prisoners \$12,000.00. – *Johnny Brown, Sheriff*
- 3.24 **From** 001-0035-50868 Contract Services \$450.00, 001-0035-50868 Contract Services \$1,750.00, 001-0035-50805 Conference \$2,500.00, 001-0035-50801 Supplies \$5,200.00 **To** 001-0035-50703 Telephone \$450.00, 001-0035-50819 Computer \$9,450.00. – *Teral Crawford, IT Director*
- 3.25 Designate Commissioner Paul Perry as the Ellis County representative to the SPCA Board of Directors effective October 1, 2014. .
- 3.26 Designate Commissioner Dennis Robinson to the Emergency Preparedness Planning Committee effective December 31, 2014.

RECESS TO CONVENE TO EXECUTIVE SESSION

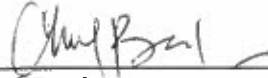
EXECUTIVE SESSION

The Commissioners Court of Ellis County reserves the right to adjourn into **Executive Session** at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code 551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

ADJOURNMENT OF EXECUTIVE SESSION

ADJOURNMENT

Signed this the 19th day of September 2014.



Carol Bush
Ellis County Judge

I, the undersigned, County Clerk of the Ellis County Commissioners Court do hereby certify that the above Notice of Meeting of the Ellis County Commissioners Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 19 day of September, 2014 at 1:15 a.m./p.m.

Cindy Polley, County Clerk

By P. Reiter, Deputy

- ***Public Comment – This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must present a completed public participation form to the County Clerk at least 10 minutes prior to the beginning of the meeting.**
- **The Commissioners Court reserves the right to consider and take action on the above agenda items in any particular order.**
- **If you or your representative, have a disability that requires special arrangements and you plan to attend this public meeting, please contact the County Judge’s Office at (972) 825-5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.**