



FILED FOR RECORD
KRYSTAL VALDEZ
ELLIS COUNTY CLERK

RANDY STINSON
Commissioner Pct. #1

TODD LITTLE
County Judge

PAUL PERRY
Commissioner Pct. #3

LANE GRAYSON
Commissioner Pct. #2

Krystal Valdez
Ellis County Clerk

KYLE BUTLER
Commissioner Pct. #4

**NOTICE OF REGULAR MEETING
ELLIS COUNTY COMMISSIONERS COURT**

Notice is hereby given that a meeting of the Ellis County Commissioners’ Court will be held on **Tuesday, February 7th, 2023, at 2:00 P.M. in the Commissioners’ Courtroom (2nd floor) of the Historic Ellis County Courthouse, located at 101 W. Main Street, Waxahachie, Texas**, at which time the following will be discussed and considered:

OPENING COURT

County Judge will call meeting to order, declare quorum if present, and declare notices legally posted pursuant to the Open Meetings Act, Texas Government Code Chapter 551.

Motion to open meeting

Invocation and Pledge of Allegiance – *County Judge Todd Little*

PUBLIC COMMENT – Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

CONSENT AGENDA – Consideration and action:

Administrative:

- A.1 Approval of Regular Bills, Payroll, and Officers’ Reports. – *County Treasurer Cheryl Chambers*
- A.2 Approval of the December 2022 Monthly Treasurer’s Report. – *County Treasurer Cheryl Chambers*
- A.3 Approval of Commissioners’ Court Regular Meeting Minutes from January 24th, 2023. – *County Clerk Krystal Valdez*
- A.4 Approval for County Judge to sign the ARTS Renewal Agreement with the Texas Association of Counties (TAC) for purposes of 1094C and 1095C reporting. – *Human Resources Director Theresa Taylor*

- A.5 Presentation of a tabulated report of the county's receipts and disbursements of funds from January 13th, 2023 – January 26th, 2023, pursuant to Local Government Code §114.024. – *County Auditor Janet Martin*
- A.6 Approval of a resolution to TxDOT to officially support the County's preferred route for FM 1387 between Longbranch Road and FM 664 based on action taken on December 13th, 2022. – *Development Director Alberto Mares*
- A.7 Approval of Interlocal Agreement with Red Oak and Ellis County regarding the Ellis County Government Center. – *Precinct 4 Commissioner Kyle Butler and Tax Assessor/Collector Richard Rozier*

Financial:

F.1 Approval to pay the following FY2022 invoices with FY2023 budgeted funds:

- Invoice #2456 in the amount of \$295.79
- Invoice #2385 in the amount of \$20.00
- Invoice #2562 in the amount of \$20.00
- Invoice #57D 0D27E-0001 in the amount of \$63.53
- Invoice #57D 0D27E-0002 in the amount of \$58.08
- Invoice #57D 0D27E-0004 in the amount of \$61.71
- Invoice #57D 0D27E-0006 in the amount of \$63.53
- Invoice #57D 0D27E-0008 in the amount of \$63.53
- Invoice #57D 0D27E-0009 in the amount of \$21.12
- Invoice #370125 in the amount of \$990.84
- Invoice #PIMO0494914 in the amount of \$1,258.49
- Invoice #1294928 in the amount of \$2,992.00
- Invoice #1294885 in the amount of \$5,975.00
- Invoice #1320 in the amount of \$50,000.00
- Invoice #11590 in the amount of \$160.00
- Invoice #118028 in the amount of \$90.00

-County Auditor Janet Martin

- F.2 Approval to pay a Fiscal Year 2021 invoice to Stiletto Spy & Company Investigations, LLC in the amount of \$1,185.00 using Fiscal Year 2023 budgeted funds. – *County Auditor Janet Martin*
- F.3 Accept contract penalties for December 2022 in the amount of \$22,000.00 as Unanticipated Revenue. Request for Special Budget of Unanticipated Revenue:
Increase 018-0908-507020 (Building Repairs & Improvements) by \$22,000.00
Pursuant to Texas Local Government Code §111.0108, Unanticipated Revenue certified by County Auditor. – *County Auditor Janet Martin*

- F.4 Accept funds collected from Scrappy's Recycling Center in the amount of \$324.80 as Unanticipated Revenue. Request for Special Budget of Unanticipated Revenue:
 Increase 005-0703-508070 (Operating Expenditures) by \$324.80
 Pursuant to Texas Local Government Code §111.0108, Unanticipated Revenue certified by County Auditor. – *County Auditor Janet Martin*
- F.5 Accept funds collected from Lone Star Auctioneers, Inc. in the amount of \$31,275.00 as Unanticipated Revenue. Request for Special Budget of Unanticipated Revenue:
 Increase 005-0703-508020 (Equipment) by \$31,275.00
 Pursuant to Texas Local Government Code §111.0108, Unanticipated Revenue certified by County Auditor. – *County Auditor Janet Martin*
- F.6 Accept funds collected for RB3 Restitution in the amount of \$2,774.49 as Unanticipated Revenue. Request for Special Budget of Unanticipated Revenue:
 Increase 005-0703-508070 (Operating Expenditures) by \$2,774.49
 Pursuant to Texas Local Government Code §111.0108, Unanticipated Revenue certified by County Auditor. – *County Auditor Janet Martin*
- F.7 Accept Juror Donations for Veteran's Services in the amount of \$120.00 as Unanticipated Revenue. Request for Special Budget of Unanticipated Revenue:
 Increase 001-0070-506330 (Veteran's Services – Jury Donations) by \$120.00
 Pursuant to Texas Local Government Code §111.0108, Unanticipated Revenue certified by County Auditor. – *County Auditor Janet Martin*
- F.8 Accept Mixed Drink Tax from the Texas State Comptroller in the amount of \$29,727.12 as Unanticipated Revenue. Pursuant to Texas Local Government Code §111.0108, Unanticipated Revenue certified by County Auditor. – *County Auditor Janet Martin*
- F.9 Approval for the Tax Assessor/Collector to disburse Property Tax Refunds in the amount of \$88,462.10.
 – *County Auditor Janet Martin*
- F.10 FY23 Line-Item Transfer. – *County Auditor Janet Martin*
 Decrease 063-0963-508070 (ARPA Operating Expense) by \$1,250.00
 Increase 063-0963-508070 (Audit Training) by \$1,250.00
- F.11 FY23 Line-Item Transfer. – *Justice of the Peace, Precinct 4, the Hon. Louis Ponder*
 Decrease 001-0540-508010 (Supplies) by \$55.00
 Increase 001-0540-508060 (Official Bond) by \$55.00
- F.12 FY23 Line-Item Transfer. – *Sheriff Brad Norman*
 Decrease 001-0010-506940 (Employee Recognition) by \$351.81
 Increase 042-0942-400870 (Sheriff Forfeiture) by \$325.00
 Increase 001-0010-508850 (Sales Tax) by \$26.81
- F.13 FY23 Line-Item Transfer. – *Precinct 3 Commissioner Paul Perry*
 Decrease 005-0703-570000 (Contingencies) by \$60,000.00
 Increase 005-0703-505020 (Full-Time Salaries) by \$60,000.00

REGULAR AGENDA – Discussion, Consideration and Action:

Department of Development:

- 1.1 Discussion, consideration, and action on a plat of Kirven Farms Tract 6. The property contains ±11.519 acres in the T. Norvell Survey, Abstract No. 795, located on the east side of Old Boyce Road ±370 feet north of N Cooke Rd in the extraterritorial jurisdiction (ETJ) of the City of Ennis, Road and Bridge Precinct No. 2.

Purchasing

- 2.1 Discussion, consideration, and approval of the requested update to the Ellis County Purchasing Policy and Procedures Manual Credit Card Policy, Designated Purchasing Card Limits.
- 2.2 Discussion, consideration, and action to declare the listed items from Road & Bridge Precinct 4 as surplus to be disposed in accordance with the Texas Local Government Code Chapter 263:
 - Coats Tire Machine
 - Leach 15-Ft Dump Bed – 2001 INT (2001)
 - Shop-Made Trailer 12-Ft with Core Machine (2016)
 - Giddings Core Machine on Trailer (2016)
 - Alamo Ditch Digging Attachment
 - Manitowoc Ice Machine
 - Solar Power Message Board on Trailer (2000)
 - Solar Power Message Board on Trailer (2000)
- 2.3 Discussion, consideration, and approval to renew the agreement with Martin Marietta for a one-year period for SuperSlurry using the approved Sole Source Exemption (Minute Order 156.20).
- 2.4 Discussion, consideration, and approval for the renewal of 128 Microsoft 365 Licenses in an amount of \$116,936.96.
- 2.5 Discussion, consideration, and approval for the County Judge to execute a contract for RFP-2022-002 Design and Implementation of Prosecution Management System with CivicEye.
- 2.6 Authorization to advertise and solicit for Competitive Sealed proposals (CSP) for Construction Services for Ellis County Central.

Administrative:

- 3.1 Discussion, consideration, and approval to re-appoint the following members of the Ellis County Historical Commission for two-year terms that began on January 1st, 2023 and will continue through December 31st, 2024:
 - Chair: David Sacha
 - Marker Chair: Sylvia Stanford Smith

- Marker Co-Chair: Sharan Farmer
- Cemetery Chair: Raymond Mosley
- General Board Members: Elmerine Bell, Rex Carey, Karen Carreon, Bill Dodson, Karen Esberger, Sharan Farmer, Bruce Fowler, Sugar Glaspy, Ty Hall, Erik Harmon, Michelle Haye, Raymond Mosley, Carlene Perryman, Shannon Simpson, Susie Toal, and George Valdez

-County Judge Todd Little

- 3.2 Discussion, consideration, and approval of amendments to previous requests for ARPA funding. Initial requests were made on the best information available at the time of consideration of the Commissioners' Court. – *County Auditor Janet Martin*
- 3.3 Discussion, consideration, and approval for the County Judge to execute the Wellpath Addendum – Software. The MOU is to have CJIS-compliant Wellpath computers. – *Sheriff Brad Norman*
- 3.4 Discussion, consideration, and approval to authorize the Ellis County Office of Emergency Management (OEM) to apply and accept grant funds from the Cities Readiness Initiative (CRI) for FY2024 (effective July 1st, 2023 through June 30th, 2024). Once approved, grant funds will be accepted in the line item 001-0430-50940. –*Senior Emergency Management Specialist Brian Davis*
- 3.5 Discussion, consideration, and approval of an engagement letter from GRS Consulting to provide Other Post-Employment Benefits (OPEB) Valuation and Government Account Standards Board (GASB) 75 Valuation Reports for Fiscal Years 2022 and 2023. – *County Auditor Janet Martin*
- 3.6 Discussion, consideration, and approval for the County Judge to execute the Ellis County Woman's Building Contract for Maintenance and Services to the for a term commencing December 1, 2022, and concluding on November 31, 2023. – *County Judge Todd Little*
- 3.7 Discussion, consideration, and approval of temporary office space for the Waxahachie Tax Office as it relates to additional staffing. – *County Judge Todd Little*

RECESS TO CONVENE TO EXECUTIVE SESSION

The Commissioners' Court of Ellis County reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code Chapter 551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under Chapter 551.

ADJOURNMENT OF EXECUTIVE SESSION


ADJOURNMENT OF REGULAR MEETING

Signed this the 3rd day of February, 2023



Todd Little, Ellis County Judge

I, the undersigned, County Clerk of the Ellis County Commissioners' Court do hereby certify that the above Notice of Meeting of the Ellis County Commissioners' Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 3rd day of February, 2023 at 4:26 p.m.



Krystal Valdez, County Clerk *Deputy*



- The Commissioners' Court reserves the right to consider and act on the above agenda items in any particular order.
- If you or your representative, have a disability that requires special arrangements and you plan to attend this public meeting, please contact the County Judge's Office at 972.825.5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.